

## **Privacy Policy**

### **1. General Provisions.**

1.1. Within this Agreement, the Top Cat website (hereinafter referred to as the Website) shall mean an Internet resource representing a totality of information and computer programs contained in an information system that ensures availability of such information on the Internet at the following network address: <http://top-cat.org/>.

1.2. All the rights to the Website as a whole and to the use of the network address (domain name) <http://top-cat.org/> shall belong to ANIMAL SERVICE. Access to the Website is provided to all interested parties in accordance with this Policy, the User Agreement and the current legislation of the Russian Federation.

1.3. All terms and definitions used in this Policy shall be interpreted in the meaning specified in the User Agreement.

1.4. The Privacy Policy (the Rules or the Policy) determines the procedure for processing and protecting the personal information of individuals who use the Website (hereinafter referred to as the "Users"), as well as the personal information of the Rating Participants.

1.5. Personal information shall mean as follows:

1.5.1. The information provided by the User during the registration procedure on the Website, including his/her phone number, last name, first name, patronymic, country, city, e-mail address, and the information required to identify the User (login and password).

1.5.2. The information provided by the User on his own initiative: his/her photo, addresses of pages in social networks, etc.

1.5.3. The information obtained as a result of the User's actions on the Website.

1.6. The information entered on the Website, namely the last name, the first name and the patronymic, or the last name and initials of the individual indicated in the rating by Show Organizers, shall not be considered as personal information or personal data, since they do not allow the identification of the individual, and since ANIMAL SERVICE does not have sufficient grounds to believe that this information is reliable.

1.7. The information on the volume of the Users' personal information being processed, as well as the possibility of entering additional information about the User, is available in the User's personal account.

1.8. Before the authorization procedure, the User shall get acquainted with the terms and conditions of this Policy. If the User disagrees with the terms and conditions of these Rules, he/she shall immediately stop to use the Website.

### **2. Registration Procedure.**

2.1. The functionality of the Website can be used by both registered and unregistered Users. Unregistered Users can use the functionality of the Website only in a limited mode; in order to use the functionality of the Website in full, the User shall pass the registration procedure.

2.2. The User can get registered on the Website using the Motmom authorization service (within this Policy, the Motmom authorization shall mean a website located at <http://auth.motmom.com/>). Passing the authorization procedure with the help of the Motmom authorization service, the User agrees with this Policy, as well as with other documents referred to in this Policy, and other documents acting on the Website.

2.3. Passing the authorization procedure using the Motmom authorization service, the User fully agrees to transfer the following personal information: his/her last name, first name, patronymic, mobile phone

number, e-mail address, country and city of residence. The User also agrees to post the above personal information as public data on the Website. If the User disagrees with the terms and conditions of this Rule, he/she may refuse authorization with the help of the Motmom authorization service.

2.4. The User registration procedure can be passed either with activation of the Mo.Card, or without activation of the Mo.Card by filling in the registration form fields on the registration page. For subsequent login to the Website, unique authorization data are generated - login and password. This information is confidential and shall not be subject to disclosure, except for the cases established by the legislation of the Russian Federation and this Policy. The User bears the risk of fraudulent activities performed in connection with the loss (disclosure) of the login and password. When creating a password, the User is recommended to choose a sufficiently complex password, which would exclude the possibility of its hacking by third parties.

2.5. When passing the registration procedure, the User shall provide only reliable and complete information about himself/herself, and keep this information up to date. In case of providing unreliable information, ANIMAL SERVICE has the right to block or delete the User Account and refuse to provide any further services using the Website.

2.6. ANIMAL SERVICE may at any time require the User to provide documents confirming the information specified by the User at the moment registration. The User's failure to provide such documents may be regarded by ANIMAL SERVICE as provision by the User of unreliable data during the registration and can yield to the consequences specified in clause 2.5. hereof.

2.7. The personal information specified by the User at the moment of registration is displayed in the personal account on the Website and processed by ANIMAL SERVICE under the terms and conditions of this Policy for the purpose of executing the agreement concluded between ANIMAL SERVICE and the User under the terms and conditions of the User Agreement, the Agreement on Participation in the Top Cat Rating, this Policy and other documents that determine the conditions for using the Website. **The User confirms that he/she knows the procedure and conditions for processing the personal information, and confirms that he/she agrees to include his/her personal information in a publicly available source of information.**

2.8. Upon registration of the User Account, the User is given an opportunity to introduce changes to some personal information specified during registration, as well as to upload photos, and view additional information specified in the personal account.

**2.9. The User shall immediately notify ANIMAL SERVICE about any unauthorized (not authorized by the User) access using the User's login and password and/or any violation of the Website's security.** The notice shall be sent in any way convenient for the User. The User may notify ANIMAL SERVICE by sending an e-mail to [support@top-cat.org](mailto:support@top-cat.org).

### **3. Protection of information about Website Users.**

#### ***3.1. General Provisions***

3.1.1. The personal information is processed on the Website for the purpose of executing the Agreement on the Use of the Website concluded at the moment of the User's registration on the Website as a result of the User's implicative conduct.

3.1.2. The relations connected with processing and protection of the Users' personal information shall be regulated by this Policy, other official documents of ANIMAL SERVICE and the current legislation of the Russian Federation.

3.1.3. The current version of the Policy, which is a public document, is available on the Internet for any User at <http://www.top-cat.org/articles/privacy-policy>. ANIMAL SERVICE may change the Policy without prior notice; the current version of the Policy is available on the Website at the permanent

address: <http://en.top-cat.org/articles/privacy-policy>. If the User does not agree with the changes made, he/she shall stop using the Website; if he/she continues using the Website, he/she expresses an agreement with the new provisions of the Policy in the form of the User/s implicative conduct.

3.1.4. This Policy has been developed and is being used in accordance with the current legislation of the Russian Federation. If there are any contradictions between this Policy and other official documents of ANIMAL SERVICE, this Privacy Policy shall prevail.

### ***3.2. Terms of the Website Use***

3.2.1. Providing the services connected with the use of the Website and its services (hereinafter referred to as the “Website Services”), ANIMAL SERVICE, acting reasonably and in good faith, believes that the User:

- Has all the necessary rights allowing him to use this Website;
- Has got acquainted with this Policy, expresses his/her agreement with it and undertakes the rights and obligations stipulated therein, and will to comply with the requirements of this Policy.

### ***3.3. Processing of the User’s Information***

3.3.1. ANIMAL SERVICE processes the User's personal information for the purpose of provision by ANIMAL SERVICE of the services connected with the use of the Website by the Users. Under Article 6 of Federal Law on Personal Data No. 152-FZ dated July 27, 2006, the User's individual consent to processing of his/her personal information is not required. Under s.p. 2, p. 2 of Article 22 of the above law, ANIMAL SERVICE has the right to process personal information without notifying the authorized body for protection of the rights of personal information holders. ANIMAL SERVICE has the right to perform any action (operation) or set of actions (operations) with the User’s personal information, with or without automation means, including collection, recording, systematization, accumulation, storage, change (updating, modification), retrieval, use, transfer (distribution, provision, access), depersonalization, blocking, deletion, and destruction of personal data.

3.3.2. The User's personal information is collected when:

- The User has passed the authorization procedure with the help of the Motmom authorization service.
- The User enters additional information about himself/herself on his/her own initiative with the help of the Website toolkit.

3.3.3. The Users’ personal information is stored exclusively on electronic media and processed using automated systems, except when manual processing of personal information is required in order to comply with some legal requirements.

3.3.4. The Users’ personal information is not transferred to any third parties, except for the cases directly provided by this Policy and other documents acting on the Website.

When directly specified in the documents acting on the Website, or with the User’s consent, the User's personal information may be transferred to a third party, which is a counterparty of ANIMAL SERVICE, provided that such counterparties shall take measures to ensure confidentiality of the information received.

The Users’ personal information may be provided to public authorities (local government) at their request in accordance with the procedure provided for by the law.

3.3.5. The Users’ personal information will be destroyed when:

- The User applies to ANIMAL SERVICE with a request to delete his/her personal information.

### **3.4. Rights and Obligations of the Users**

3.4.1. The Users may:

- Apply to ANIMAL SERVICE for the purpose of clarifying their personal information, or for the purpose of blocking or destroying it in case such information is incomplete, outdated, or unreliable.
- At a request, receive information concerning the processing of personal information from ANIMAL SERVICE.
- Apply to ANIMAL SERVICE with a request to delete the account on the Website. On the basis on such a request, ANIMAL SERVICE will delete all the personal information specified in the User's account. However, information about the User's animals will not be deleted due to the fact that it is of significant importance to other Users of the Website.
- Exercise other rights and obligations provided for by this Policy and the current legislation of the Russian Federation.

### ***3.5. Measures to Protect the User's Information***

3.5.1. To get access to the Website, the User shall enter his/her login and password. The User is responsible for the safety of this information. The User shall not transfer his/her login and password to third parties, and shall take measures to ensure their confidentiality.

3.5.2. ANIMAL SERVICE takes necessary and sufficient organizational and technical measures to protect the User's personal information from unauthorized or accidental access, destruction, modification, blocking, copying, distribution, or other unlawful actions of third parties.

### ***3.6. Limitation of the Policy's Scope***

3.6.1. The effect of this Policy does not apply to actions and Internet resources of third parties.

3.7. ANIMAL SERVICE shall not be responsible for the actions of third parties, who has got access to the User's information as a result of using the Internet, which information is accessible to any Internet user by virtue of the Website's nature. **ANIMAL SERVICE recommends the Users to take a responsible approach when posting personal information on the Website or transmitting personal information during authorization.**

### ***3.8. Users' Applications***

3.8.1. The Users shall have the right to apply to ANIMAL SERVICE with their requests, including requests concerning the use of their personal information provided for in this Section of the Policy, subject to the provisions of Section 2.4 hereof.

3.8.2. If the data regarding the processing of the User's personal information and if the data about the processed personal information have been already provided to the User upon his request for review, the User shall have the right to apply again to ANIMAL SERVICE or forward a repeated request in order to obtain data concerning the processing of the User's personal information, or get acquainted with such data not earlier than thirty days after the initial request, if a shorter period is not established by a federal law or another regulatory act adopted in accordance with it. The data concerning the processing of the User's personal information are as follows:

- 1) Confirmation of the fact that ANIMAL SERVICE processes the User's personal information;
- 2) Legal grounds and purposes of processing personal information;
- 3) Purposes and methods of processing personal information used by the operator;
- 4) Name and location of ANIMAL SERVICE, information about persons (except for ANIMAL SERVICE employees) who have access to personal information or who can be disclosed personal information on the basis of a contract concluded with ANIMAL SERVICE or on the basis of a federal law;

- 5) The processed personal information relating to the corresponding User, the source of its receipt, unless another procedure for providing such information is provided for by a federal law;
- 6) Terms of processing of personal information, including the terms of its storage;
- 7) Procedure for the User to exercise his/her rights provided for by Federal Law on Personal Data No. 152-FZ dated July 27, 2006;
- 8) Information about a trans-border transfer of personal information that has been or may be performed;
- 9) Name or surname, name, patronymic and address of the person processing personal information on behalf of the operator, if processing is entrusted or will be entrusted to such a person;
- 10) Other information provided for by federal laws.

#### ***4. Other Conditions***

4.1. ANIMAL SERVICE does not have a possibility to verify the authenticity of the User's personal information; ANIMAL SERVICE generally does not verify the User's information and does not check the Users' legal capacity. However, ANIMAL SERVICE assumes that the User provides reliable information and has the necessary legal capacity, and has got acquainted with this Policy, expresses his/her consent to it and undertakes the rights and obligations stipulated herein. In case of providing unreliable information, the User may be made liable in accordance with the law of the Russian Federation and the documents regulating the use of the Website.

4.2. This Policy has been developed and is applied in accordance with the User Agreement posted on the Website at: <http://ru.top-cat.org/articles/end-user-license-agreement>.

4.3. The User's personal information is processed in accordance with the current legislation of the Russian Federation. By registering on the Website, the User expressly consents that any disputes arising out of the use of the Website will be resolved on the basis of and in accordance with the laws of the Russian Federation by a court of the Russian Federation at the location of ANIMAL SERVICE.

4.4. Any User's applications can be sent to Limited Liability Company "ANIMAL SERVICE" to the following e-mail address: [support@top-cat.org](mailto:support@top-cat.org) or at the address: 13a, Moskovskaya Street, Penza, Russia.